



AGENDA

The 53rd ANNUAL GENERAL MEETING

Of

THE NATIONAL ASSOCIATION OF TANGENT CLUBS

to be held at

Riviera International Conference Centre, Chestnut Avenue,

Torquay TQ2 5LZ

ON SATURDAY 6TH APRIL 2019

PLEASE BE SEATED BY 9.45 FOR A PROMPT START AT 10.00

**There will be a 45-minute lunch break at 12.15 -
the meeting will resume promptly at 1.00pm**

AGENDA

1. Welcome: Jill Harris

- 1.1 Lighting of the Candle of Friendship
- 1.2 Jenny Bevan, Tangent Conference Liaison Officer
- 1.3 Reading of the Aims and Objects

2. National President's Opening Remarks

- 2.1 Past National Officers
- 2.2 Welcome to all Overseas Guests
- 2.3 Apologies

3. Greetings from, Joanne Hudson National President, National Association of Ladies Circle, 2018-19

4. Greetings from International

- 4.1 Paula Farnfield, President, Tangent Club International 2018-19
- 4.2 A representative for the AGORA board 2018-19

5. Remarks to Voting Delegates

6. Confirmation and Adoption of the Minutes of the 52nd AGM held in Belfast on Saturday 14th April 2018

Any proposed amendments to the Minutes should be emailed or sent to the National Secretary by *Wednesday 20th March 2019*

7. Matters Arising

8. Election of National Officers (see page 3-4 for details)

- 8.1 National Vice-President
- 8.2 National Treasurer
- 8.3 National Executive Administrator
- 8.4 National Marketing and Membership Office
- 8.5 Approve Nomination for TCI Secretary 2020-22

9. National Officers reports for the year 2018-19

Please see Appendix 1, pages 5-12 for the full reports. Reports on the day will be restricted to additions to these published reports. It would be appreciated that any questions be directed to the relevant officer by *Friday 8th March 2019*, in preparation for an informed answer at the AGM.

- 9.1 National President
- 9.2 National Vice-President and Membership Officer
- 9.3 National Immediate Past President and International Relations Officer
- 9.4 National Secretary
- 9.5 National Editor & Website Co-ordinator
- 9.6 National Executive Administrator
- 9.7 National Treasurer's Report and Accounts 2018

Please see Appendix 2, pages 13-18 for the report and Accounts Information. It would be appreciated that any questions be directed to the National Treasurer by *Friday 8th March 2019*, to allow her to prepare answers in advance.

10. Greetings from Richard Holland, National President, National Association of Round Table, 2018-19

11. National Executive Financial Recommendations

Please see Appendix 3, pages 19-22 for full details.

12. Proposition by Clubs

- 12.1 Change TCI rule re eligibility for board candidates- National Executive proposal
 - 12.2 Withdraw from Leave TCI - Proposition by Clubs
- Please see Appendix 4, pages 23-24 for full details

13. Tangent Club International Update and Rule changes

please see Appendix 5, pages 25-29 for full details.

14. National Executive Recommendations

- 14.1 Propose Equal footing on AGM planning with 41 club
- Please see Appendix 6, page 30 for full details.

15. National President's Address: Jill Harris

16. Installation of National President 2019-20 Sue Hill

17. New National President's Address: Sue Hill

18. Greetings from Andrew Mackereth, National President, 41 Club, 2019-20

19. Any Other Business

20. Date of next meeting – Saturday April 5th, 2020, in Cardiff

Trudy Kennedy, Tangent Conference Liaison Officer, Cardiff 2020

21. Closing remarks: Sue Hill

8. Nominations for National Office 2019

8.1 National Vice-President

Ruth Sage

Proposed: Southend 5, Seconded: Chelmsford 96

1997-98, 1999-00, 2001-02: LC Chairman, Leigh-on-Sea
2002-03, 2003-04: LC Area Chairman, Area 30
2007-08, 2015-16: LC President Area 30
2014-15: Tangent Chairman, Southend 5
2013-14, 2017-18, 2018-19: Tangent Secretary, Southend 5
2018-19: Tangent Secretary Chelmsford 96
2016-17: National Presidents LC/Tangent Liaison Officer
2016-18: National Sales & Regalia Officer



Tracey Pickin

Proposed: ABOTS 889, Seconded: Leamington Spa & District 243

1994/95 LC Chairman Leamington and District
1999/00 LC Area 48 Chairman
2001/02 LC National Community Services Officer
2003/04 Tangent Founding Chairman ABOTS 889
2005/06 Tangent Midland Regional Lunch Chairman
2018/19 Tangent Chairman ABOTS 889



8.2 National Treasurer

Shirley Chard

Proposed: Reading Valley 401, Seconded: Caversham 532

1991-92, 1996-7 LC Chairman Reading Valley
1993-94 LC Area 13 Treasurer
1989-90 LC Area 13 Sales
2007-08, 2013-14 Tangent Chairman Reading Valley 401
2015-onward Tangent Secretary Reading Valley 401
2016-17 Tangent PLC Treasurer



8.3 National Administrator Officer

Doreen Lovett

Proposed: Cheadle & Gatley 448, Seconded: Dragons 942

1997-98 & 2001-2002, LC Chairman, Cheadle & Gatley
2006-07 & 2007-08, LC President, Cheadle & Gatley
2007-08, LC President Market Harborough
2003-04, LC Area 2 Vice Chairman
2004-05, LC Area 2 Chairman
2009-10, Tangent Secretary Cheadle & Gatley 448
2011-12, Tangent Chairman Cheadle & Gatley 448
2018-19, Tangent Chairman Dragons 942
2013, Tangent Llandudno Conference committee member
2017, Tangent Blackpool Conference committee member
2020, Tangent Cardiff Conference committee member



8.4 National Marketing and Membership Officer

There are no nominations for the post of National Editor & Website Co-ordinator.
Nominations will therefore be taken from the floor.

8.5 TCI Secretary 2020-2021

Jill Harris

Proposed East Grinstead 266 Seconded Enniskillen 961

2011- 2012 East Grinstead Tangent Chairman 266
2014- 2016 National Treasurer
2017- 2019 National President



APPENDIX 1: National Officers' Reports for the year 2018-19

9.1 National President – Jill Harris

Well I am sitting writing this end of year report in December with 3 more months of the year to go. I would like to thank every member of Tangent for allowing me this once in a life time opportunity of representing you as your National President. I am very proud to be able to use that title and still can't get used to people introducing me as your President.

I have attended a considerable number of events to date from charters of all numbers with a considerable number of 50th charters as the National Association was formed in 1968, these being comprised of all different events from small club only afternoon teas or meetings at members' homes to large formal events with well over 150 attending from a wide number of clubs and old members from all over the world. I have taken time this year to try and visit clubs that have not had a visit for a long time and this has been a very fulfilling part of my year as some of these clubs were thinking of closing and at least 2 now have new members and are both actively looking at new ideas for meetings and are infused for the future.

Please remember if you don't have anyone willing to be the chairman of your club you don't need to close. Organise your meetings by committee or pick someone out of a hat to organise the next meeting. As long as you have someone to act as your contact and treasurer you can function as a club. Try and put posters in your village hall or noticeboard about your meetings and who to contact for details of your club. It does work I have seen the results of this this year

I must thank you all for all your help to me and the friendship shown by all the Round Table family members both here and abroad.

As many of you will know I was taken ill when representing you at the Iberian cluster and ended up in hospital in Malaga in Spain having suffered a stroke. I would thank our IPP Melodie for coming to the hospital with me and Cathie Chappell from Costa Del Sol tangent for all her help while I was in hospital in Spain. It's a very frightening experience not understanding what people are saying around you and just being told take this do this and that and not knowing why.

My family rallied round and got me back to the U.K. within a week of the stroke the doctor agreeing I could go back by car as I was not allowed to fly for at least 2 weeks and I have been inundated with emails, messages, phone calls and all forms of communication from members of Tangent and the other Round Table Family members offering help with driving, coming to see me, offer their good wishes for a speedy recovery and helping me with events I have unfortunately had to miss and generally keeping my spirits up. I thank each and every one of you for helping me through this and as I have said at virtually every speech this year you know you are in good hands with your Round Table family members around you and I have experienced this now myself.

Back to happier parts of the year

I have been extremely lucky to have represented you at club meetings abroad in particular at the Round Table International meeting when I spoke as your President at their AGM in Sri Lanka a first so I was told. I told them how I felt we could all help all our parts of the family by wearing our badges at all times and talking to people not only about our particular Association but also the others.

I had Tabler's coming up to me after the AGM saying they had not had thought of this and would definitely try and recruit for all clubs in future. Please remember meetings held abroad by other members of the Round Table family are open to all and we can travel the world either as a couple or as I have for the last few years singly knowing when you get to your destination you will be amongst like-minded people and you will gain true friendship with people all over the world. I have travelled far and wide from New Zealand to India, Nepal to Brazil all at my own cost in the last few years and have invites from America to Zambia to stay with members of our Round Table family many younger than my own children but all with a common bond. Use this network it is truly fantastic.

I have travelled the length and breadth of our Association and will continue to do so for the remainder of the year and beyond, doctors permitting

I am sorry if I have not been able to get to your club but there are only a set number of days in the year and sometimes distances did not permit me to get to some clubs either. If you want a representation, please remember to ask as early as possible as the Vice President starts their diary for their year in office as soon as she gets into office.

I wanted Tangent to get closer to Ladies Circle and in particular those leaving Ladies Circle as I don't want Circlers to leave and not join Tangent so please if you get approached regarding a second Tangent club starting in your town then please do not take it the wrong way. It may be that you have not had many new members for a while and the younger Circlers are looking to do different things to you and may not fit in with how your club works you may meet at lunchtime and they may be working. They may be interested in community service work and you feel you are not able to do this anymore. Make room for them invite them to speaker meetings, charter meetings etc. and hopefully they will do the same and you both can coexist together for the good of Tangent and your town. I get calls or messages from Circlers regularly asking about clubs and how they can join so hopefully we will become the club of choice and one they want to join after leaving Ladies Circle. Please if you still have a Ladies Circle in your town ask their Ladies Circle Chairman to be an honorary for the year, invite them to your meetings and try and have at least one meeting a year with all the Round Table family members that are still in your town.

My charity of the year as hopefully you all know sits with my theme for the year "Together is Stronger" and Is Round Table Children's Wish the charity that bears our name. This was set up over 27 years ago by Tablers and needs our help. Thank you everyone that has made a donation a representative of the charity will be attending our AGM to update you on their work and the monies we have raised but I would personally thank you all for your help in

making at least one if not more children's wishes come true. You still have time to hold a change collection at one of your meetings this year, if every club did this think what we would raise without any one missing the small change in their purse and lighting your handbags weight!!

That's enough from me. I am looking forward to my last year on your executive under the auspices of Sue and her new executive. Good luck for your year 2019-20.

I thank my own Executive for all the hard work they have put in this year a lot of work is done behind the scenes for all our members by them it is a hobby and yes sometimes we all have to prioritise family or work above Tangent and you may feel we have not got back to you as quick as you would like but remember how many members we have, over 10000 in over 550 clubs all will different questions needing answers and there are only 7 of us

Thanking you all again for this opportunity of a lifetime that you have given to me, here's to seeing a lot of you before the end of the year and many more next year as I intend to enjoy my last year on the executive to the full traveling as much as I can within the greatest Association in the world.

9.2 National Vice President & Membership Officer – Sue Hill

It has been a privilege to be a member of the Tangent National Executive for the past year with our President Jill and the other members of the Exec. My role is split into three separate areas which I will cover separately below

Tangent Shop

The Vice President is now responsible for taking the Tangent shop to the Regional Lunches and for ordering the Marcasite brooches. Members are still keen to buy badges and other items that are available on the shop. There is a bigger range available via our website which includes engraved glassware and personalised polo shirts etc. The Marcasite brooches are still popular with past Tangent Chairman, and we also now have a range of co-ordinating marcasite earrings and pendants available on the shop.

Membership

During the year I have passed on to clubs a good number of membership enquiries that have come to us through various routes, in particular passed on to us from Ladies Circle when the enquirer is over the age of 45. If I have passed an enquiry on to your club I would be very grateful to learn how things worked out. I was invited to speak at the RT/LC/41 Club/Tangent Big Night Out in Ellesmere Port in October along with the 41 Club President Phill and Table VP Paul Agnew. This is another opportunity for us to show Circlers that Tangent is a great next step when they reach 45. Many thanks to Richie Minshull for organising these events. I have also offered assistance to several potential new clubs, and have visited groups in Deeside and Ellesmere Port who are well on the way to affiliation. Littleborough Tangent had closed, but was re-affiliated within a few weeks by a very enthusiastic group. Many thanks to Vickie

Mason! Since the 2018 AGM clubs have also affiliated in Erewash and Enniskillen. It is wonderful to see an enthusiastic new club in Northern Ireland and I enjoyed attending their Charter presentation. A successful strategy is emerging when a new Ladies Circle and Tangent are started at the same time and work together from the start. My thanks to Cathryn Kerwin-Rawlinson and Tanya Harder who have been enthusiastic in promoting this approach.

Unfortunately we have also lost 22 clubs (as at December 2018) sadly this is largely due to increasing age and infirmity. I would ask any club considering disaffiliation to contact the National Exec for support, if we can help to keep you going we will.

Membership will now be the responsibility of our new Membership and Marketing Officer, and I wish her well in the role!

Vice President

During the year I have attended all the Exec meetings and Regional lunches in Stranraer, Lampeter, Leeds, Redruth, Southampton, Telford and Northern Ireland. I have also attended National Council meetings with 41 Club in Aberdeen and Hull, the Four Club Family Meetings in July and January and the Ladies Circle AGM in Chester in May. I have enjoyed the 41 Club Classic Rally (also open for Tangent members to attend) which was held in June in Cardiff, the Club Cruise to the Norwegian Fjords with Fred. Olsen in August and the International HYM in Marrakesh. I have danced at the LC President's Ball, The RT President's Ball and our own Tangent President's Ball, and enjoyed Jill's Charity Lunch at Reigate in September.

Planning for events during my year is well under way, and I am supported by teams of friends from both my clubs, Northwich 426 and Dragons 942. I have received invitations to attend several Charter anniversaries and other events during my year, and I am looking forward to meeting many of you on my travels.

I have enjoyed being part of Jill's team and I wish her well in her new role as IPP/International Officer and I am looking forward to working with the new Exec.

9.3 National Immediate Past President & International Relations Officer – Melodie Brookes

After seven consecutive years on the National Executive this is my final National Officer's report.

What a wonderful adventure it has been. I have had the opportunity and privilege to learn about your many years of fun, friendship and fund-raising; to visit previously unknown venues around the country and abroad and re-visit places loved from before; to make many new friends and catch up with friends from Ladies Circle days; to work alongside many dedicated members of the National Executive; to acquire new skills; and to share a huge amount of fun, laughter, support and affection along the way.

I have been thrilled with the £12,230 raised through your support and interest in my chosen Presidential charity 2017-18, the British Association for Music Therapy. BAMT is the

professional body for music therapy in the UK, providing both practitioners and non-practitioners with information, professional support, and training opportunities. It is also a charity committed to promoting and raising awareness of music therapy and providing information to the general public.

Working with the BAMT trustees, who will be managing the Tangent fund, we have established that the aim is to help provide music therapy assessment and intervention services in areas where accessing music therapy is not possible, especially for communities and families in economic hardship.

The potential outcome would be that BAMT will be able to initiate new therapy projects across the United Kingdom. Funding will be divided amongst the four constituent countries of the UK and then assigned to regions and area groups of music therapists where currently the least provision is available. This could be initiated by clinicians both inside and outside BAMT members.

BAMT is very excited about this new project and very appreciative of the Tangent funds available to them. It is currently exploring opportunities for match funding through the combined body of Arts Therapy which includes dance, drama and art. The launch of the new fund will be in the spring, so I hope to be able to give you an update at our AGM in Torquay.

This year has taken me on to the wider stage of Tangent as International Relations Officer, taking your views and votes to that forum which is continuing to grow and develop from its beginnings in 2014. Paula has been on the Board as Tangent Club International President 2018-19, but no longer on the NATC Executive. The IRO role for the first time has been continuing as a Councillor for a second year, confined to partaking solely in the public meetings of AGMs and HYM but not privy to or involved in the Board decisions. In a turbulent year on the international stage both as a country and as an Association in TCI, it has not been easy.

At the Half Yearly Meeting in October 2017 in Italy, the informed contributions from GB&I members and Past National and International Officers involved in setting up TCI strongly opposed the TCI Board proposal re Nominations for the TCI Board.

At the AGM in April 2018 in Austria the proposal on the TCI Agenda was: *“5d iii) Candidates shall be active members of their Full Member Association and have been members of Ladies Circle or wife or female partner of a current or past member of Round Table.”* Following a vote, 5 in favour/1 against **(GB&I)**, the Proposal was adopted.

After giving my report I was asked several searching questions. This is an extract from the final draft Minutes.

*“What happened at the GB National AGM regarding the proposal on Open Membership?
[I] explained that the proposal was defeated at the AGM but that the objective of the proposal was to raise the issue with clubs as we must think of the future. Without Open Membership many of our clubs will simply have to close in future as there are very few members joining from Ladies Circle.*

[I was asked] if a proposal to leave TCI was brought to the GB National AGM.

[I] stated that it was decided not to bring such a proposal to the AGM this year as we wished to support Paula Farnfield in her role as TCI President.

[I was asked] if it was possible that such a proposal would be brought at the 2019 GB AGM with the result that TCI would be left without a President for the TCI AGM as that happens before the TCI AGM next year.

Paula confirmed that GB will not put forward a proposal that would result in GB&I withdrawing from TCI before the TCI AGM.”

We are awaiting the Agenda for the TCI 2019 AGM in Brussels and are aware that funding for realistic expenses for the TCI Officers will impact on Capitation costs.

You will find my reports, forthcoming International dates and other information under the International tab on our website and contacts for TCI countries on the Club finder.

Like many of you I am looking forward to the LCI AGM in Rotterdam when the 60th Anniversary of LCI will be celebrated in the year when our own Alex Bennett becomes President of LCI.

During the year I have enjoyed my contacts with the clubs in my designated regions of Ireland, Scotland and Wales, and taking part in the Iberian Cluster in Puerto Banus, Spain. I was privileged to lay the NATC wreath at the National Remembrance Arboretum with the wording *‘In this special year for women we remember all the important, different roles women have played and continue to play in the field of conflict’.*

The Tangent logos have now been removed from my car and a few short months will see the end of an era for me. Thanks go to you for all your wonderful hospitality and to the many other members of the National Executive I have spent time with. Congratulations to Jill on a tremendous year and best wishes to Sue and her team for 2019-2020.

Looking forward to joining you at some of the many exciting Tangent events planned for the future. Melodie x

9.4 National Secretary – Heather Parry

As I write this report early in the New Year, I still cannot believe my good fortune of being able to represent Tangent clubs as their secretary. My first year in this role started with finalising the GDPR policy. I am pleased to inform you all that we now are GDPR compliant. I always knew the national executive members were kept busy but did not realise just how busy until I became a member, but it is also great fun and very rewarding. I have had the pleasure of attending 4 of the 5 regional lunches, and I am looking forward to another 2 before the AGM in April. At all these events I continue to be humbled by the friendship and hospitality extended to us. The biggest highlight of my year has to be the honour of being able to take part in the Remembrance Day parade at the cenotaph, to celebrate 100 years since the armistice. I did this with the other members of the 4 club family. This event took on a different complexion as I deputised for Jill following her illness, we did miss her and our thoughts were with her on that day. It was an event that Jill had been really looking forward to. The wreath placed on behalf of Tangent read as follows *“In memory of those who gave up their lives for our freedom and way of life. We will not forget them”.* National Association of Tangent clubs.

I continue to send out mailings regularly to the nominated email address specified by your club, most of these are now a generic Gmail address. This needs to be checked regularly to make sure you and your club do not miss anything. These mailings are also uploaded to the Tangent website, all members can access these mailings from the members' info/mailings section. I would like to thank Pauline Campbell for her help in loading up the data. I am looking forward to my first AGM as secretary with both trepidation and excitement. I look forward to catching up with some old friends I have met on my travels and to making new friends. I hope my second year in the role is just as fulfilling and would like to take this opportunity to thank the other exec members for their support and friendship this year. I congratulate Jill Harris on a very successful year as President and offer my best wishes to Sue Hill and the members of the executive for the upcoming year.

9.5 National Editor and Website Co-ordinator – Kate Jones

I joined the Exec in August 2018 and it was certainly a busy but fun time from the very start. Here are just some of the key points:

Magazine

It was amazing to have so much material submitted for the first magazine I produced in October that we increased the number of pages from 16 to 20 and even then not everything could fit into it. Thank you to everyone who has submitted copy for all the magazines, it certainly makes my life easier than having to chase for articles. Thank you also to those for understanding that not everything could fit into the limited space and taking the option to share their copy on Facebook.

Facebook

At the beginning of this year Vicki Carter-Bland split things out into the current Facebook page which is open to anyone and the closed Tangent group which is only open to Tangent members. I would like to thank her for all this work.

The open page currently has 669 followers and the private group 779 members. There are also a number of Round Table Family Interest Groups – Cocktail and Drink recipes, Gin appreciation, Gardening, Cookery and Golf and more can be created if needed. Please feel free to search these out and join or post comments and news to our members.

Website

I have been working at trying to make small changes in the background but hopefully ones that make your life easier like changing 'Downloads' to 'Logos and Stationery' and adding updates to the front page at key moments in time but then removing them when this time has passed.

If you are looking for anything please do try the website first as there is a lot of information there for you.

Pauline Campbell has been my right-hand woman helping me sort things out with the website and I couldn't have done this without her. Thank you Pauline x

Member Benefits

I have been working with the other clubs in the Round Table family to look at Member benefits and how we can share these amongst ourselves. There are a number that have been shared with you and I hope you have been able to take advantage of them and save a few pennies. If you have not already seen the details then have a look on our website.

Team App

We are using Team App to let you access more news when you are out and about. It will not replace the Website but hopefully compliment it when you are on your mobile. It would be great to get more feedback from you on what more you would like from the App.

Gmail

Some of you are struggling with your Tangent Club Gmail accounts you have set up so I have shared a few pointers with you like resetting passwords, changing any redirects you may have set up and security options. If you haven't seen these yet they can be found on our website.

Finally on top of this I have had great fun working with the rest of the Exec, meeting some of you at the regional lunches and other events and also catching up with my own Tangent club and friends.

9.6 National Executive Administrator – Jilly King

Well, my two years on the National Exec as your Administrative Officer is now drawing to a close.

I am writing this a few days before Christmas in order that my report makes the deadline for the A.G.M. Agenda! The next few months will fly by I'm sure.

I have thoroughly enjoyed these last two years, it came at a difficult time in my life and happily for me it proved to be the right thing to do!

This job certainly keeps you very much at the hub of what goes on in a Tangent year! Helping to organise the Regional meetings and lunches, writing up all the minutes from all the meetings throughout the year and then by far the biggest part of the job is trying to keep all your contact details correct and up to date. All changes of addresses and millions of e-mail changes go through this system each year, part of my job is to supply the National Exec with a spreadsheet each month with all the changes – approximately 800 changes this year! Thank you goes to all the clubs that have sent me their Directory Forms this year. Apologies if one or two have not been updated correctly! I do try!

I would like to say 'Thank You' to all the Tangent clubs that have offered to organise the regional lunches over the last two years and to all the clubs that are currently organising these special weekends in the future. We now have some lunches booked well into 2021 which is fantastic! If you are thinking of organising a regional lunch in your area please let me know – they are such fun to do!

I would like to thank all the ladies that have 'home hosted' me for these weekends. A lot of hard work goes into having someone to stay and one lady actually had to have me there for two nights!

I would also like to thank those of you who voted me into the position two years ago, I have really enjoyed it!

I would also like to pass on my good wishes to the lady who will take over this office from me – it's a very good job for keeping up with Tangent life! all the meetings, helping to organise the regional lunches and all the correspondence from our clubs.

I would like to pass on my thanks to all the current Exec for all their support over the last two years and I wish to send my best wishes to Sue and all her team for the coming year.

APPENDIX 2: National Treasurer's Report and Accounts 2018

9.7 National Treasurer– Ruth Lamb

I came into post at Blackpool and then the real roller coaster ride ensued! There have been many highs and many lows, times when I wanted to stop and get off, and times when I wished that I had never got on!! However, I am not a quitter and with perseverance and support from both of the Executive teams that I have worked with, both with the job and on a personal level, I have learnt a lot and can now say with confidence that I am still not an accountant but know a lot about accounts, insurance, marketing et al. Now that it is time to 'get off' I can say that I am glad that I have done this, pleased with the results of the two years, proud to have been part of the Executive and have a resounding admiration for the work that the Executive do on behalf of the Association.

The accounts have been inspected and the Balance Sheet and Income and Expenditure sheet are included in the report together with my breakdown and budget proposals for 2019. Our expenditure for this year was 96% of the budget so once again we have kept within the budget.

Capitation is complete with 551 clubs paying before the Dec 31st deadline. We have 332 members who belong to more than one club. Once the calculation for their combined contribution of capitation is factored into capitations paid, our 'true' membership stands at 10,865 which is 510 members less than last year.

Our clubs continue to donate an amazing amount to local causes. The total for the 2017-18 year stands at £147,489.39. Again, many clubs, 47 in total, donated over a £1,000 which is a big increase in last year. (This amount is accumulated from disclosures at the bottom of the capitation form.) Congratulations to all.

Again, the most enjoyable part of a position on the Exec, for me, has been getting out to the Regional lunches again, with my colleagues and President Jill. They are all different and show the fun and friendship of Tangent around the country. It has been lovely to keep the friendships renewed from the first time around.

I wish the new Executive and incoming President Sue, another successful and enjoyable year and I look forward to meeting up and continuing the friendships made on the Executive as a Past National Officer!

If you have any questions regarding the report, please email me with the query and I will have time to get the facts and figures ready to explain at the AGM. Please note that the accounts run Jan-Dec and as such the accountant's reports reflect the previous Jan – April accruals.

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 018

	2018		2017	
	£	£	£	£
INCOME				
Capitation		68,844		71,734
Regalia and memorabilia				
	Sales	6,306		5,618
	Direct costs	(3,222)		(6,023)
		<u>3,084</u>		<u>(405)</u>
Other Income	Bank interest (net)	143		131
	Commissions	<u>3,062</u>		<u>4,888</u>
		<u>3,205</u>		<u>5,019</u>
TOTAL INCOME		<u>75,133</u>		<u>76,348</u>
RUNNING COSTS				
Communication with members				
Directories, Tangent News inc Distribution		18,685		19,636
Meeting with members and other clubs				
National Conference and Regional Lunches		8,043		14,785
International Expenses	3,375		2879	
International memberships	<u>902</u>	4,277	<u>926</u>	3,805
Other National Executive Travel Expenses		14,240		10,643
Association overheads				
AGM Expenses		10,058		7,903
Depreciation		-		26
Guests, Gifts and Donations		1,200		1,181
Insurance		4,201		4,096
National President's Out of Pocket Expenses		1,523		1,508
Office expenses		1,090		1,003
Professional charges		756		870
Banners		210		878
Computers and website		3,159		2,580
HYM expenses		-		-
TOTAL RUNNING COSTS		<u>67,441</u>		<u>68,914</u>
ANNUAL DEFICIT/SURPLUS		<u>7,692</u>		<u>7,433</u>

THE NATIONAL ASSOCIATION OF TANGENT CLUBS
BALANCE SHEET AS AT 31 DECEMBER 2018

		2018		2017	
		£	£	£	£
FIXED ASSETS					
Executive Regalia	Cost		2,651		1,651
Equipment	Cost	861		861	
	Depreciation	(861)		(861)	
			0		0
TOTAL FIXED ASSETS			2,651		1,651
CURRENT ASSETS					
Stock		2,271		4,337	
Advances for Regional Lunches		2,875		2,850	
Debtors and prepaid expenses		2,190		2,083	
Bank and Cash		175,050		166,966	
TOTAL CURRENT ASSETS			182,386		176,236
CURRENT LIABILITIES					
Creditors and accruals		1,164		1,756	
Income received in advance		22,166		23,116	
TOTAL CURRENT LIABILITIES			23,330		24,872
NET CURRENT ASSETS			159,056		151,364
NET ASSETS			161,707		153,015
ACCUMULATED FUND (from Income & expenditure account)					
Balance brought forward		126,719		119,286	
Annual surplus		7,692		7,433	
RESERVE FUND			134,411		126,719
Balance brought forward		27,296		26,296	
			161,707		153,015

Income and Expenditure Notes for the year end Dec 31st 2018

Income:	
Capitation:	£ 67,422.00
IM and PNO	£ 101.00
Late payments 2016	£ 336.00
Fred Olsen Marketing contribution	£ 3,062.22
Bank Interest	£ 179.67 (Gross)
Shop and Regalia	£ 3,082.00
Total	£ 74,182.89

Expenditure report:	
Directories and magazines	within budget
Nat Conference and regional lunches	within budget
International Expenses	slightly over budget
Other Exec travel	over budget
Guests, gifts & donations	within budget
Insurance	within budget
Nat President Out of pocket expenses	on budget
Office Expenses	on budget
Professional charges	within budget
Computers and website	within budget
Banners/Regalia	within budget

Total expenditure £68,068.65 which accounted for 96% of the budget.

Balance sheet

Stock: Includes stock value of marcasite brooches held at J. Lynne, stock held at PS Graphics and shop stock.

Debtors: Includes Regional lunch loans and pre-paid expenses. Current loans outstanding are £2875 and includes the prepayment deposit for the 50th charter in Birmingham on Sept 12th.

Cash in hand: refers to bank balances at Barclay's and HSBC on Dec 31st 2018

Creditors: This figure is the accrued capitation and insurance covering Jan- April 2019.

The balance sheet shows a surplus of £7,692 documented on the Income and Expenditure sheet.

Following from last year's AGM when the amount of reserve funds was highlighted, I have, with Executive approval, moved amounts out of the Barclay's account, which was over the guaranteed fraud cover, into the HSBC holding account. This is now the 'Contingency fund' and will be used for: Shortfall in events; shortfall in budget, within reason, to keep

capitation as low as possible, and would carry out the proceedings of the Association for one year in the event of 'winding down'.

The new post of Marketing and Membership Officer will now have a marketing budget of £12,000 to cover the first two years of this post. This will be funded from reserves and accounted for separately from the main accounts to establish its effect and impact on capitation. This money will also be used for membership travel costs to clubs, in need of support or new clubs forming, which impacted on the Executive travel this year.

THE NATIONAL ASSOCIATION OF TANGENT CLUBS
ACCOUNTANTS' REPORT TO THE EXECUTIVE COMMITTEE
ON THE UNAUDITED ACCOUNTS OF THE ASSOCIATION

In accordance with the letter of engagement, I have performed a review of your Income and Expenditure account and Balance Sheet to ensure that the balances agree to the underlying books and records of The National Association of Tangent Clubs for the year ended 31 December 2018.

This report is made solely to you, in accordance with the terms of my letter of engagement. My work has been undertaken solely to confirm that the financial information of The National Association of Tangent Clubs has been accurately prepared and state on those matters that I have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at www.icaew.com/compilation. To the fullest extent permitted by law, I do not accept or assume liability to anyone other than the National Association of Tangent Clubs, for my work, or for this report.

You have approved the financial information for the year ended 31 December 2018 and have acknowledged your responsibility for it, for the appropriateness of the reporting framework adopted and for providing all information and explanations necessary for its compilation.

In my opinion the Income and Expenditure Account and Balance Sheet are in accordance with the Association's accounting records and information and explanations you have given to me. I have not verified the accuracy or completeness of the accounting records or information and explanations you have given to me and I do not, therefore, express any further opinion on the financial information.

Richard Dean Accountancy

RichardDeanAccountancy

22/1/19

123 Aveling Close
Purley
Surrey
CR8 4DY

11 APPENDIX 3 National Financial Recommendations

BUDGET	2019	2018
Income		
Capitation fees	£ 63,500.00	£ 67,500.00
Fred Olsen commission	£ 2,500.00	£ 2,000.00
Regalia and Memorabilia	£ 2,000.00	£ 1,000.00
Total Income	£ 68,000.00	£ 70,500.00
Running Costs:		
Communication with members		
Directories, Tangent News inc Distribution	£ 20,000.00	£ 20,500.00
Meeting with members and other clubs		
National Conference *	£ 6,500.00	£ 7,000.00
Regional Lunches	£ 9,000.00	£ 9,000.00
International Expenses	£ 4,000.00	£ 4,000.00
Other National Executive Travel Expenses	£ 5,000.00	£ 4,000.00
President's meeting's travel	£ 7,500.00	£ 7,000.00
Association Overheads		
AGM *	£ 4,500.00	£ 4,500.00
Guests, Gifts & Donations	£ 1,400.00	£ 1,400.00
Insurance	£ 5,000.00	£ 5,000.00
National President's Out of Pocket Expenses	£ 1,550.00	£ 1,530.00
Office Expenses	£ 1,250.00	£ 1,100.00
Website costs / computers	£ 5,000.00	£ 4,000.00
Professional Charges	£ 900.00	£ 1,000.00
Corporation Tax	£ 50.00	£ 60.00
Banners/regalia	£ 300.00	£ 500.00
Total Running Costs	£ 71,950.00	£ 70,590.00
Annual Surplus		
Annual deficit	£ 3,950.00	£ 90.00
50p increase in subs =	£ 68,791.00	

Commentary for Budget Proposals Jan 1st 2019 – Dec 31st 2019.

Income:

Capitation:

As membership continues to decrease, I have calculated for a 5% drop in paid capitation for this year compared to 4% last year and 2.5% the previous year. This percentage drop would give us a projected income from capitation of £63,500.

Sales and Regalia income:

Sales and Regalia had a healthy profit of over £3,000 this year. We had significant commission from PS Graphics, including a late commission from 2017 and we had sufficient stocks of marcasite brooches for 2018. We will have to order next year which will impact the costs for next year so I have estimated an mean average over the two year period of £2,000.

Fred Olsen:

The marketing contribution from Fred Olsen continues to increase. Their representative has suggested that this will not decline and trends show a continued growth. Despite this, and as it is an unknown quantity, I have kept the anticipated income from it as a small increase to £2,500. Hopefully, I will be wrong again but caution is my byword. Carry On Cruising!

Running costs:

Directory and magazine costs.

We were well within budget on this and despite an expected increase in content next year with further 50th Charters taking place, I have reduced the budget to £20,000. This is our only mode of communication to the clubs which makes it worth the expenditure.

National Conference

Conference costs have been reduced by a small margin as there are no additional expenses expected and less cost for travel and transportation of AGM paraphernalia.

Regional Lunches

The budget is for 8 members of the Executive, with the new post of Marketing and Membership Officer bringing us back to that number. The budget takes into account both the Irish lunch which will require flights and the Scottish lunch which may incur some flight costs.

International

The allowance remains at the same level as in previous years for International travel. TCI capitation remains the same as this year, although there is an expectation that this will rise next year and in future years. At present our contribution per member works out at under 10p.

I approved the expenses go over by £276, to cover the full cost of the HYM in Morocco.

Other Travel costs (The Presidential travel is included in 'Other Travel' in expenses but I have isolated the costings for this).

This includes meetings with 41 Club, The Round Table family meetings, attendance at Ladies Circle AGM's, AGM planning meetings, Executive handovers, membership meetings, Cardiff meeting and the IPP attendance at the Arboretum. This ran over this year. This can be attributed to the 41 Club joint meeting in Hull, membership trips by the VP to support clubs and newly forming clubs, the additional costs incurred by the Executive whilst the post of Editor was vacant and the Presidential travel detailed below.

Presidential travel

Our National Presidents' have been very active and blown their budget! Only by £422 and I did anticipate that this would be the case. However, I would not increase subs last year, purely for this one element of the budget.

This year, I have increased the budget by £500 to £7,500 and covers the residue of the year for the current National President, and 7 months to Dec 31st 2019 for the incoming President both of whom have many 50th Charters in prospect.

Association Overheads:

AGM

The cost to the Association for this event covers room hire, audio costs and guests. The audio and room hire costs have not been fully confirmed for Torquay as yet, but based on previous years, the figure I estimate is £4500.

Guests, gifts & donations

We were under budget slightly for this and includes the additional gifts to the team at Vaccoda and Pauline Campbell, who supported and helped us out whilst we were without an editor and website coordinator. The budget remains the same.

Insurance

Our cover remains the same. Additional costing for Product Liability was untenable as was cover to include Associate clubs abroad.

National Presidents Out of Pocket Expenses

Out of Pocket Expenses continue to increase for the President with Executive meetings and Presidential meetings. I have proposed an increase to £1,500 to help cover these costs.

Office Expenses.

These expenses include, postage, printing (paper and cartridges) and office supplies. Printing continues to increase as more information to Executive is emailed, but still needs to be printed (as in the capitation forms). With the addition of the 8th member of the Executive next year, I have increased this to £1,250.

Computers and Website

The cost per month for the Vaccoda contract is £228 per month. This remains the same. Last year there was an expectation to replace one computer per year for Executive use. This was not used last year. However, with each passing year the laptops are out of date, so I anticipate that 2 may need to be replaced this year and the budget reflects this.

Professional Fees

This is our Accountant fees and I have agreed the same fee as last year for this. The New incoming Treasurer may wish to change the Accountant at her discretion.

Corporation Tax

Tax paid to HMRC does not constitute professional fees and is included in the balance sheet rather than expenses. However, I have budgeted for £50.00 as it is reducing year on year.

Banners & Regalia

The budget is to £300.00 to cover banners, pennants and unforeseen regalia repairs.

In conclusion.

The budget this year is based on projections and forward planning available at the time of writing and the information available. I have estimated for a significant deficit this year as capitation income continues to decrease but expenses do not. The Association budget should always look to balance income and expenditure as any financial company. It would not be prudent to continually cover all shortfall by using up reserves. A rise in capitation to £6.50 would not totally balance to anticipated expenditure but by utilising some reserve money will keep this increase as low as possible.

Out of Pocket Expenses

The National Executive recommends that Out of Pocket Expenses for the National President be increased to £1,550.

Annual Capitation

The National Executive recommends that the annual Capitation charge for members shall be increased to £6.50 per member for each club they belong to.

Independent Membership

The National Executive recommends that the annual Capitation for Independent members shall remain at £11.00 per member.

APPENDIX 4: Propositions

Proposed National Executive

12.1

The National Executive would like to put forward a change to TCI Rule 5d iii

Tangent GB&I propose that Rule 5d iii be deleted

Current rule

5 d. Nominations to the TCI Board

i. Only Full Member Countries can nominate candidates for the TCI Board.

ii. All candidates must be approved and supported by their National Board.

iii. Candidates shall be active members of their Full Member Association and have been members of Ladies Circle or wife or female partner of a current or past member of Round Table.

iv. Nominations shall be received by the TCI secretary by 30th of November and shall be sent out by her to all Member Countries no later than 31st of December.

v. When there are no candidates for office, nominations from the floor can only be accepted with the consent of the candidate and the support by her own national board.

vi. In the event of an officer vacancy the Board may appoint from members of affiliated Tangent Countries.

And replaced with

iii. Candidates shall be active members of their Full Member Association and either have been on their National Board, or have been a member of Tangent for over 5 years and been Chairman of a Tangent Club.

Explanation

At the TCI AGM in April 2018 in Austria it was voted that to be on the TCI board you had to have been members of Ladies Circle or wife or female partner of a current or past member of Round Table. GB&I Tangent has discretionary membership this means there will be a 2 tier Tangent membership - eligible and non-eligible members; which we as an executive feel will be discriminatory, In addition it opens the TCI Board to be made up of very inexperienced board members. We feel experience at National level or having been a member of Tangent for over 5 years and having been a Tangent club chairman demonstrates knowledge and experience of the Tangent organisation in addition to that of the Round Table Family ethos. We believe this is needed to undertake international roles at this level.

Proposition by Clubs

12.2

This proposal was sent in 3 times the clubs have combined their proposal to the one below and all proposing and seconding clubs have been acknowledged.

GB&I Tangent withdraws from TCI at the end of the current TCI international year unless TCI Board posts are open to all GB&I members.

Proposed: Turriff: 717 Seconded Coastal Cluster: 948

The other proposers and seconders were:

Proposed Widnes & District Tangle Tangent: 954 Seconded Fangent 66: 924

Proposed Stourbridge & District Tangent: 913 Seconded Telford Ladies Tangle: 937

Explanation:

Tangent Club International has recent introduced proposals for the election of its Office Bearers. "Candidates shall be active members of their Full Member Association and have been members of Ladies Circle or wife or female partner of a current or past member of Round Table."

The proposals by TCI for their board do not fit the makeup of our membership. Surely, if part of our membership is excluded then we would not want to be part of such a group.

APPENDIX 5: TCI AGM Agenda Items

TCI Proposals

13.1 Rule 5.c Election of TCI Officers

The TCI Board propose that the existing rule 5.c, Election for TCI Officers

The first open election for TCI Vice President is to take place at the TCI AGM 2019. The elected Vice President will be her country representative in the Board in 2019-2020

The first open election for TCI Treasurer is to take place at the TCI AGM 2020.

The first open election for TCI Secretary is to take place at the TCI AGM 2020.

Be amended to read

5. c Election of TCI Officers

The first open election for TCI Vice President is to take place at the TCI AGM 2019. The elected Vice President will be her country representative in the Board in 2019-2020

The first open election for TCI Treasurer is to take place at the TCI AGM 2020.

The TCI Treasurer will be elected for a term of two years, by ballot at the Meeting.

The first open election for TCI Secretary is to take place at the TCI AGM 2020.

The TCI Secretary will be elected for a term of two years, by ballot at the Meeting, except for the 1st TCI Secretary who will be elected for a term of 1 or 3 years.

In the event of the Treasurer or Secretary being unable to complete her term of office the person elected to replace her shall hold office for the residue of the original period

Explanation

Following discussion at the 2018 Half Year Meeting, the opinions were that the posts of Secretary and Treasurer should both be 2 years, with them changing on alternate years to provide less change each year.

In order that the bank changeover is not needed too quickly, the 1st Treasurer will be in post for 2 years.

Rather than the Board or Councilors deciding the length of time in office for the 1st elected Secretary, we propose that the candidates themselves make that decision. The nomination form will ask the candidate to indicate if she will stand for 1 or 3 years.

13.2 Standing Order iv

The TCI Board propose that Standing Order iv

In the case of elections of TCI Officers and Conference venues the voting shall always be by secret ballot. The appointed Tellers will ensure that all ballot papers, when used, remain confidential to the meeting all the times. If there are more than two candidates or choices, the single transferable voting system shall be used.

Be amended to read

In the case of elections of TCI Officers and Conference venues the voting shall always be by secret ballot. The appointed Tellers will ensure that all ballot papers, when used, remain

confidential all the times. If there are more than two candidates or choices, the single transferable voting system shall be used.

Explanation

All secret ballot details should always remain confidential, not just within the meeting.

13.3 Rule 4.a.iii Full membership

The TCI Board propose that rule 4.a.iii

Any application for full membership must be voted on, with a 75% majority, at the TCI AGM following any application.

Be amended to read

Any application for full membership must be voted on, and approved with a 75% majority, at the TCI AGM following any application.

Explanation

Clarification of wording.

13.4 Rule 4.b.iii Associate membership

The TCI Board propose that Rule 4. b. iii

Any application for associate membership must be voted on, with a 75% majority, at the TCI AGM following any application.

Be amended to read

Any application for associate membership must be voted on, and approved with a 75% majority, at the TCI AGM following any application.

Explanation

Clarification of wording.

13.5 Rule 7.c TCI HYM

The TCI Board propose that rule 7.c

The TCI HYM must be held once a year with the presence of the TCI Board.

Be amended to read

The TCI HYM must be held once a year with the presence of the TCI Council.

Explanation

The existing rule does not match rule 7.a, The TCI AGM must be held once a year with the presence of the TCI Council, and is not in line with current practice for meeting.

By clearly defining the requirement for Councilors to attend the HYM each country can plan for expected costs.

13.6 Rule 5.d.iii Nominations to TCI Board

Tangent GB&I propose that Rule 5.d.iii

Existing rule 5 d. Nominations to the TCI Board

i. Only Full Member Countries can nominate candidates for the TCI Board.

ii. All candidates must be approved and supported by their National Board.

iii. **Candidates shall be active members of their Full Member Association and have been members of Ladies Circle or wife or female partner of a current or past member of Round Table.**

iv. *Nominations shall be received by the TCI secretary by 30th of November and shall be sent out by her to all Member Countries no later than 31st of December.*

v. *When there are no candidates for office, nominations from the floor can only be accepted with the consent of the candidate and the support by her own national board.*

vi. *In the event of an officer vacancy the Board may appoint from members of affiliated Tangent Countries.*

Be deleted and replaced with

iii. *Candidates shall be active members of their Full Member Association and either have been on their National Board, or have been a member of Tangent for over 5 years and been Chairman of a Tangent Club.*

Explanation

We believe either experience at National level, or having been a member of Tangent for over 5 years and having been a Tangent club chairman demonstrates commitment, knowledge, and experience of the Tangent organisation and that of the Round Table Family ethos. This is needed to undertake International roles at this level. The rule as it stands could open the TCI Board to be made up of inexperienced members.

13.7 Finance Rule 8.c

The TCI Board propose that rule 8.c

The Capitation Fee to be fixed for a trial period of 3 years from 2016, to be updated at the TCI AGM 2019

Be amended to read

The Capitation Fee to be fixed as detailed in rule 8.b.

Explanation

The capitation fees are being updated at this the 2019 AGM as required under the existing rule so the reference to 2019 will become unnecessary.

Should the proposed new capitation fees not be approved, this rule change will allow the capitation fees to continue to be collected at the existing rates, until the new fees are detailed within this rule.

13.8 Finance Rule 8.b

The TCI Board propose that the wording following the table in existing rule 8.b

The Capitation fee shall be based on member count as per 31 December each year

The Capitation fee shall be paid from the second year as Full Member

Be moved to rules 8.e and 8.f

8.e The Capitation fee shall be based on member count as per 31 December each year

8.f The Capitation fee shall be paid from the second year as Full Member

Explanation

These two points of clarification on the capitation fee table will apply regardless of the capitation to be paid and should be separate rules rather than included as part of 8.b.

13.9 Finance Rule 8.b

The TCI Board propose that that the capitation fee table in existing rule 8.b

<i>8.b Capitation fee: As of April 2016, the capitation fees are: Full Members Countries</i>	Growth	Per Member Highest/Lowest Eur	Capitation fee per year in Eur
<i>Members up to 100</i>		50.00/0.50	50.00
<i>Members from 101 to 150</i>	49	1.98/1.33	200.00
<i>Members from 151 to 350</i>	199	1.99/0.86	300.00
<i>Members from 351 to 600</i>	249	1.14/0.67	400.00
<i>Members from 601 to 1,000</i>	399	0.83/0.50	500.00
<i>Members from 1,001 to 3,000</i>	2,999	0.60/0.20	600.00
<i>Members from 3,001 to 6,000</i>	2,999	0.27/0.13	800.00
<i>Members from 6,001 to 10,000</i>	3,999	0.16/0.10	950.00
<i>Members over 10,000</i>	4,999	0.10	1,000.00

Be amended to read

8.b Capitation fee:

<i>8.b.i. The capitation fees are: Full Members Countries</i>	Growth	Per Member Highest/Lowest Eur	Capitation fee per year in Eur
<i>Members up to 100</i>		50.00/0.50	50.00
<i>Members from 101 to 150</i>	49	1.98/1.33	200.00
<i>Members from 151 to 350</i>	199	1.99/0.86	300.00
<i>Members from 351 to 600</i>	249	1.14/0.67	400.00
<i>Members from 601 to 1,000</i>	399	0.83/0.50	500.00
<i>Members from 1,001 to 3,000</i>	2,999	0.60/0.20	600.00
<i>Members from 3,001 to 6,000</i>	2,999	0.27/0.13	800.00
<i>Members from 6,001 to 10,000</i>	3,999	0.16/0.10	950.00
<i>Members over 10,000</i>	4,999	0.10	1,000.00

8. b.ii The capitation fees are:

As of April 2020, each full member country will pay 2 Euro per member, based on the numbers supplied under rule 8.e. This fee will be capped and be no greater than 4,000 Euro per country.

As of April 2021, each full member country will pay 4 Euro per member, based on the numbers supplied under rule 8.e. This fee will be capped and be no greater than 5,000 Euro per country.

Explanation

Removal of reference to 2016 as this is not relevant.

Leaving the existing capitation fee table unchanged for 2019 will support the Board in a similar way to past years and allow for the capitation fees to continue should a change not be decided on for 2020 onwards.

The fees are due at the start of the TCI financial year.

Following input to the Board from the member counties, the consensus is that moving forward to support a fully elected Board a per person rate would be the most acceptable option, the Board proposal has been developed in line with this.

Multiple budget options have been considered, the proposed per person fee will allow for the following items to be included in the budget.

Note: the AGM in April is payable from the budget for the year which commences 01 April.

AGM – 5 Board members (Non-elected Board at 2020 AGM, only 4 (outgoing) at 2021 AGM)

Hotel – 3 nights

Package

Travel

President visit – 41 International club AGM – assumed as no cost for 2021 as co-located with TCI

Note: this does not include any allowance for TCI President to travel to any Full, Associate or possible member countries.

Setting in place the fees due for the following 2 years (2020 and 2021) will allow member countries to budget, in addition it will not be essential to discuss capitation in 2020 or 2021.

APPENDIX 6: National Executive Recommendations

14.1 The National Executive recommend that National Association of Tangent Clubs becomes joint partners with 41 Club in the future planning, organisation and financial responsibility of National Conferences and AGMs. 41 Club and Tangent will both have two representatives from their respective National Board and Executive to work together to choose venues and approve plans presented by organising committees, and to monitor the progress of bookings etc.

Explanation

This recommendation is to formalise the existing arrangement with 41 Club, and to give NATC more influence in choosing venues and planning future conferences. Although we plan the Tangent AGM, and there is a Liaison Officer for each AGM, the venue is usually chosen by 41 Club, and we accept the room assigned to us. Many recent Conference committees have included Tangent members carrying out essential roles and regarded as equal partners with their 41 Club colleagues. Tangent members would like to have more say in conferences in the future, and this would also mean that we take on more responsibility as an equal partner. It is not anticipated that 41 Club will require any up-front financial commitment from Tangent for deposits, bookings etc. and although we would be equally responsible for any financial loss incurred by conference, in recent years all conferences have made a small profit, which would also be shared. Main conference events are planned with a break-even of 375 delegates attending, and this number is usually exceeded, so we feel that it is unlikely that we would need to subsidise a loss. Our representatives would be in a position to monitor the progress of bookings etc. and would be able to advise if there were any concerns.

The National Vice President together with the National Secretary would be our representatives to work together with 41 Club. This would ensure that the Vice President is involved with the organisation of her Conference and the Secretary can oversee the AGM.

The National Executive believe that being recognised as an equal partner for National Conferences will enable us to work more closely with 41 Club in the future.

CONSTITUTION AND RULES OF THE NATIONAL ASSOCIATION OF TANGENT CLUBS

1. NAME

- 1.1 The Association shall be called 'The National Association of Tangent Clubs' (hereinafter called 'The Association').

2. OBJECTS

- 2.1 The purposes of the Association shall be:
- (a) to link together Tangent Clubs
 - (b) to promote amongst Tangent Clubs the continuation and extension of friendships made in Ladies Circle
 - (c) to help Ladies Circle when requested.
 - (d) to work side by side with all members of Ladies Circle, Round Table and 41 Club.
 - (e) Tangent Clubs may provide community service and raise funds for good causes locally, nationally and internationally.

3. MEMBERSHIP

- 3.1 The clubs constituting the Association shall be those affiliated from time to time.
- 3.2 Power of admission of clubs to affiliation and expulsion there-from shall be vested in the Executive.
- 3.3 Clubs can only be affiliated whose members comply with the following conditions:
- (a) members shall be or have been, a member of Ladies Circle, the wife or female partner of a current or past member of Round Table
 - (b) individuals not eligible for membership under rule 3.3a) and for whom membership of Ladies Circle is not possible are invited to become members at the discretion of the Club
 - (c) transfer members complying with Rule 3.3a) or 3.3b) are accepted
 - (d) founding members of Tangent Clubs must comply with Rule 3.3a)
 - (e) honorary members not eligible for membership under rules 3.3a) or 3.3b) are appointed annually at the discretion of the club
- 3.4 An individual, eligible for membership under rule 3.3, may become an Independent member of the Association on payment of the Annual Capitation fee for this category of membership. Each Independent member will personally receive all mailings together with a copy of the Directory and National Annual General Meeting Minutes.
- 3.5 Any Club wishing to disaffiliate from the National Association is required to hold a secret ballot of **ALL MEMBERS**. Should this ballot result in two or more members wishing to continue to be affiliated then the Club should remain open and affiliated to the National Association. Those members who do not wish to continue may leave but they would be deemed to have resigned from the Club.
- 3.6 A Club is an Affiliated Club only when it has paid its full Capitation by the required date.

4. OVERSEAS CLUBS

- 4.1 Overseas Tangent Clubs affiliated to National Association Tangent Clubs shall be deemed Associate Member Clubs. (Overseas Clubs means any Club located outside the British Isles, that is, outside England, Wales, Scotland, Ireland, the Isle of Man and the Channel Islands).
- 4.2 Associate Membership shall be subject to the following provisions:
- (a) Power of admission of clubs to affiliation and expulsion there-from shall be vested in the Executive.
 - (b) The Executive shall determine the Affiliation Fee and Annual Associate Club Membership Fee.
 - (c) Associate Member Clubs shall be entitled to adopt Aims and Objects, Membership Rules and Regalia of their own choosing.
 - (d) The Associate Member Club shall be entitled to all the privileges enjoyed by other constituent Clubs of National Association of Tangent Clubs **except** for the following: No member of an Associate Club will be eligible to stand for National Office of National Association of Tangent Clubs.

5. THE OFFICERS

- 5.1 The Officers of the Association shall be the National President, National Vice-resident, Immediate past President, National Secretary, National Treasurer, National Editor and Website Co-ordinator, National Executive Administrator and National Marketing and Membership Officer, who shall hold office until they resign or until their term of office expires, whichever happens first, with effect from the AGM 2019.
- 5.2.1 In the event of there not being a candidate for any of the vacant positions on the National Executive the following procedure will take place. Nominations will re-open at the end of the National Annual General Meeting and a new nomination form will be distributed with the May mailings at the end of May. The nomination form will be returnable by the end of June. A postal ballot form will be distributed with the July mailing and must be returned, fully completed, to the National Secretary by 31st August. The result will be announced in September.
- 5.2 The Executive may appoint from members of affiliated clubs another person to fill a casual Officer vacancy.

6. THE EXECUTIVE COMMITTEE

- 6.1 There shall be an Executive Committee of the Association (herein called 'the Executive') consisting of the Officers of the Association.
- 6.2 The Executive shall meet as and when the National President shall direct.
- 6.3 The Association shall be controlled and managed by the Executive.

7. ANNUAL GENERAL MEETING

- 7.1 The National Annual General Meeting of the Association shall be held during the month of April in each year.
- 7.2 The Agenda for the business to be conducted at the National Annual General Meeting shall be determined by the Executive.
- 7.3 Resolutions and Nominations for National Office shall be forwarded to the Association's

Secretary at least three months prior to the meeting. In the event of no nomination for any office being received by the closing date, nominations may be received for any such office until immediately prior to voting for that office.

7.4 Every affiliate club shall be entitled to one vote by a member delegated by name from each club. If a Tangent Club is unable to send a **Voting Delegate** from their own Tangent to the National Annual General Meeting, a **Proxy Delegate** may be nominated as follows:

- 7.4.1 The Proxy Delegate must be an active Tangent member.
- 7.4.2 The Proxy Delegate must have clear written instructions of the way she should vote on National Annual General Meeting Agenda items. The instructions should be signed and dated by two members of the instructing club, ideally the Secretary and Chairman. This may be an annotated National Annual General Meeting Agenda, or Minutes of the meeting when the Agenda is discussed.
- 7.4.3 A maximum of two votes can be held by a Voting delegate or Proxy delegate.

- 7.5 Speeches from the floor shall be limited to three minutes.
- 7.6 Any motion defeated at a National Annual General Meeting shall not be raised again at the following National Annual General Meeting.
- 7.7 The year of the Association shall end on 30th April.
- 7.8 Each Tangent Club is to provide an email address which can be added to the club list on the Tangent National website to improve communication.

8. SPECIAL GENERAL MEETING

8.1 In an emergency the Executive may arrange for a Special General Meeting to be held.

9. FINANCE

- 9.1 The financial year of the Association shall be from 1st January to 31st December following.
- 9.2 At its National Annual General Meeting the Association shall approve a budget and also determine the capitation fee payable per:
 - (a) Member of each affiliated club or
 - (b) Independent member for the year commencing at 30th April.
- 9.3 The National President's out of pocket expenses shall be reviewed annually.
- 9.4 The necessary travelling expenses of the National President and National Executive shall be met.
- 9.5 Any motion concerning financial matters can be raised at any National Annual General Meeting under the Treasurer's report.
- 9.6 The Annual Accounts shall be independently reviewed by a member of a recognized professional body before the National Annual General Meeting next, following the end of the relevant financial year.

10. RULES

- 10.1 The rules shall not be altered save by a majority of those Delegates present and voting at a General Meeting of the Association.
- 10.2 All Club Annual General Meetings to take place before 30th April, so that the Directory can be circulated to all clubs as soon as possible in the Association year.
- 10.3 All Regalia to be ordered through the Regalia Officer
- 10.4 On receipt of an application to affiliate from a group of Circlers or Ex-circlers, where an

affiliated Tangent Club is known to exist, the National Executive should courteously extend the opportunity for the existing club to express their views.

11. TANGENT CLUB INTERNTIONAL (TCI) RULES

- 11.1 *Candidate selection*
From 2019 (Vice-President) and 2020 (Secretary and Treasurer) open elections will be held for the TCI Board. Members will be eligible for nomination as a TCI officer as per TCI guidelines.
- 11.2 *Voting*
The decision on how to vote for all TCI matters included in AGM or HYM agendas should, where possible, be agreed by the voting delegates at the NATC AGM. For all TCI meetings occurring in advance of the NATC AGM meetings, voting can be decided by the National Executive.
- 11.3 *Resolutions*
Resolutions to be submitted to the TCI AGM must have prior approval of the NATC Executive.

Notes

Substantive motion; when an amendment has been proposed and seconded it must be voted on, and if it is carried it displaces the original proposal and becomes an amended proposal to which further amendments may be proposed.

The final amended proposal becomes the substantive motion which must be voted on again. If the substantive motion is defeated, the whole issue is lost and the meeting may not return to the original proposal or accept further amendments.